



**MOUNT LOFTY RANGERS
4WD CLUB**

ABN 83 001 470 077

www.mountloftyrangers.com.au

enquiries@mountloftyrangers.com.au

Mount Lofty Rangers 4WD Club

Annual Report 2019/20

Prepared by:
G.M.Light (President)

1. **MISSION.**

Offer hassle free membership to everyone with a 4WD and a passion for 4WD driving camping and the outdoors.

2. **INTRODUCTION.**

This report has been compiled and presented to the Members to provide an overview of the Mount Lofty Rangers 4WD Club state of affairs for the 2019/20 Club year.

The 2019/20 MLR Club year could best be described as a year of two halves. The first half was one where our 80 plus members engaged and received the many benefits that the Club has on offer. The second half on the other hand saw the global lock down and associated restrictions due to the COVID19 outbreak with the Club going into a state of hibernation. This impacted all our activities including those initiated to celebrate our Club's 25th Anniversary. Notwithstanding the latter, it was extremely encouraging to see our members continue to engage in innovative ways.

3. **TRIPS, ACTIVITIES AND KEY EVENTS**

During 2019/20 MLR members were involved in numerous activities (33) covering evening events, weekends and extended trips. We continued to run our traditional annual events which always prove to be popular. We hosted our fifth Octoberfest which was held in a new location (Merna Mora) with the event being the biggest to date. A key focus for the past year was to run trips and training for the females in our club, this proved to be well attended and a great success. 2019/20 activities are listed below:

- 2019:
 - Feb:
 - Training – Theory and Practical Awareness
 - Booth at the Let's Go Caravan and Camping Show
 - Mar:
 - Octoberfest Reccy
 - Scott Creek Clean up
 - Training – Theory and Practical Awareness
 - Ladies Day – Ashbourne
 - Ngarkat Working Bee
 - Apr:
 - Uluru
 - Ladies trip - Goolwa
 - May:
 - MLR Annual Awards Night (Ken Bradey awarded Honorary Life Membership)

- Henley – Grange Walk
 - Ladies Trip – Border Track
 - Celebration of 4WDing
 - Training – Tyre Changing
 - Training - Peake
 - Jun:
 - Merna Mora
 - DTU Training
 - Jul:
 - MLR Annual Camp Cook
 - Big Desert
 - Training - Trip Planning
 - Aug:
 - Octoberfest Firewood Collection
 - Oct:
 - Octoberfest
 - Yankalilla – Cape Jervis
 - Nov:
 - Training - Winch awareness
 - Goolwa Beach
 - Anaconda
 - MLR Annual Christmas weekend
 - Morgan Quarry
 - Dec:
 - Morgan Quarry(cont)
 - Annual Salt Creek Fishing Comp
 - Victorian High Country
 - West Coast
- 2020
 - Jan:
 - Victorian High Country (cont)
 - West Coast (cont)
 - Annual Show and Shine
 - MLR Annual Australia Day @ Beachport

4. CHARITIES / CORPORATE CITIZENS

In keeping with our values specifically “Being respectful to each other and the environment”, MLR continues to be a good “corporate citizen”, in addition to treading lightly on trips our members have actively participated in:

- a. Scott Creek clean-up.
- b. Ngarkat Working Bee.

Octoberfest provided the opportunity for MLR, supported by the wider 4WDSA community to proudly provide two significant donations:

- a. \$2 000 to Beyond Blue.
- b. \$4 000 to the Royal Flying Doctor Service.

5. AWARDS AND RECOGNITION

As a Club, we continue to recognise the efforts of our members through our awards and recognition initiatives.

During the period we initiated 10 and 20 year certificates, to recognise the service of our long standing and loyal members. The 15 x 10 year recipients and 8 x 20 year recipients will be presented their certificates as soon as we can all get together.

We will also present our Annual Club Person of the Year, Rookie of the Year and Quiet Achiever awards. Whilst these are known as at the time of drafting this report, I feel it is best to announce the recipients at a mass gathering to so they can be appropriately acknowledged.

6. **SPONSORS:**

I would like to acknowledge our loyal sponsors for their continued support during the year;

- a. AA Windows and Doors
- b. Design MC Building Design
- c. REDARCElectronics
- d. Black Cat Printing
- e. Belair Hotel
- f. Mickey Thompson Tyres & Southern Performance Centre

7. **COMMITTEE:**

I acknowledge and sincerely thank the core of dedicated volunteers who give up their spare time to drive the Club forward so that the members can participate in the numerous activities provided. They are the 2019/20 committee.

Some of the new initiatives introduced this year suggested by members through our feedback sessions and implemented by the committee included (but isn't limited to):

- a. Amendment and approval of the MLR constitution (members qualifying activities)
- b. Ladies focused training activities
- c. Allocation of a training budget
- d. Recognition of long term members
- e. Name badges
- f. Introduction of new financial software
- g. Update of our Website providing our latest information and the ability to register interest for selected activities.

8. **FINANCIAL STATEMENT:**

With the introduction of our new accounting software package (Zero) our financial records are now significantly easier to manage. This is reflected in the 2019/20 audit report which is attached along with the Treasurers report in the Appendices. The Auditors recommendations will be discussed and implemented as appropriate.

9. **WHAT'S NEXT.**

Going forward to the 2020/21 year and with COVID19 restrictions being eased we will continue to plan our traditional activities, specifically the AGM, Awards Night / 25th Anniversary Dinner, Camp Cook, LoftyFest in October, and our Christmas weekend.

It is generally recognised that there is a risk of revenue being affected as sponsors and members make decisions regarding their personal financial positions. This in turn has the potential to impact on the short-term benefits that can be provided. Notwithstanding, I am confident that with your continued support the Mount Lofty Rangers 4WD Club will continue to thrive.

10. **RECOMMENDATIONS.**

The following recommendation is provided:

- a. The membership accepts the Annual Report including Appendices

11. **APPENDICES.**

1. AGM Club Financial Overview May 2020 (*extract only does not include all attachments*)
2. AGM Club Presentation, Profit, Loss and Auditors Report May 2020



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Appendix 1

AGM Club Financial Overview May 2020

6th May 2020

Re: - Mount Lofty Rangers Inc Financial Update 1st April 2019 to 31st March 2020.

Dear MLR Committee and Club Members,

A club financial year has passed and I can report the audit was completed by Katerina Taylor from Hamilton Gordon Accountants.

I have attached copies of the following documents

- AGM Club Presentation Profit, Loss and Auditors Report May 2020, signed by Auditor.
- Membership Final 2020 03 31
- PayPal Statement 20190401 to 20200331
- Expenses breakdown 20190401 to 20200331 (full details)
- Income Breakdown 20190401 to 20200331 (full details)
- 2020/2021 Budget

Quick overview of Finances

- 81 members includes 5 sponsors
- Bank Closing Balance of \$11,035.82
- PayPal Closing Balance of \$174.42
- Profit of \$1,893.89
- Donations
 - Beyond Blue \$2,000
 - RFDS \$4,000

Auditors Feedback involved the following written comment *“we have identified a potential risk associated with reimbursement of expenses. It is advised to pay the clubs expenses directly from the bank account. If not possible or practical, the reimbursed expenses received by club members (or others) should be recorded in a cash receipt book and signed by the receiver.”*

The reasoning for this is our cheque book stub shows who the cheque was made out too, we have a receipt for the item on file, but when the person or business cashes the cheque the bank statement only shows a cheque number not to whom cashed it. An EFT system direct from our bank account would show the account name that was paid and a reference for the payment. Our constitution requires 2 signatures for payments from the authorised committee members which I feel is the right thing to have in place. Commonwealth Bank who host our account do not offer a Dual Signature EFT system linked to their accounts.

My recommendations and request for club minuted approval

1. Cash Receipt Book to be arranged and signed by all people receiving payment for an item by cheque and receipt of item to be supplied.
2. Move our account to Bendigo Bank and open 2 accounts.
 - a. An Everyday Account which provides free cheque
 - b. Business Easy Saver Account, which has a facility for 2 person EFT payments, one person sets up the payment and the other nominated persons are advised a payment is awaiting their approval via App or Online.
 - c. This will limit our need for writing many cheques and limit the use of the Cash Receipt Book.

2020/2021 Budget

The committee have attached a preliminary budget for 2020/2021. We note with the expected COVID 19 impact to members and club sponsors will impact on our income stream which cannot be accurately estimated at present. We would expect by midyear an indication of the income streams will be known and adjustments can be made to our major end of year expenses to ensure profitability of the club for the next 12 months. Our committee will keep you abreast of this during the year. I trust this all meets with your approval.

Yours Sincerely

Paul McGregor
(Treasurer)



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Appendix 2

AGM Club Presentation, Profit, Loss and Auditors Report May 2020

Mount Lofty Rangers Inc
Independent Auditor's Report

Opinion

We have audited the financial report of Mount Lofty Rangers Inc (the association), which comprises the Profit and Loss Statement and Bank Reconciliation as at 31 March 2020.

In our opinion, the financial report presents fairly, in all material respects, the financial position of the association as at 31 March 2020 and [of] its financial performance for the year then ended in accordance with the requirements of the Associations Incorporation Act 1991.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Committee for the Financial Report

The committee is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the Associations Incorporation Act 1991 and for such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

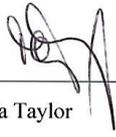
We communicate with the committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Mount Lofty Rangers Inc
Independent Auditor's Report

Matters for Committee attention

We have identified a potential risk associated with the reimbursement of expenses. It is advised to pay the clubs expenses directly from the bank account. If not possible or practicable, the reimbursed expenses received by clubs' members (or others) should be recorded in a cash receipts book and signed by the receiver.

Signed on: 1 May 2020



Katerina Taylor

334 Glen Osmond Road, Myrtle Bank SA 5064
